

Susnig Center Gym – Rental Rules to Know

Facility needs to be left clean and tidy...how you found it!

- Rental deposit will **NOT** be returned, if these rules are not followed.
- Rental **ONLY** includes basketballs in gym bin, chairs currently out and one table, if needed.
- Any other equipment/supplies that are located in closets, on balcony, etc. are not to be utilized by renters; these are for department use **ONLY!**
- Non-marking soled shoes must be worn; black marks are **NOT** to be left on floor.
- If bleachers are out, they are to stay out; if bleachers are pushed in, they are to stay in! Renters are **NOT** allowed to move bleachers in ANY way!
- **NO** playing allowed on or under the bleachers at ANY time!
- Trash – Put in dumpster outside on north side of building.
- Wipe down table & chairs after use.
- Dust mop (sweep) floor.
- Mop up any spills created.
- The dining hall and kitchen are **NOT** for rental use, unless it has been rented too.
- Do not hang anything on walls, etc!
- Do not prop the doors open.
- Check restrooms and flush toilets/urinals.
- Double check all doors are secured (locked) before leaving, even emergency exit doors!
- Turn lights off before exiting.
- **SMOKING IS NOT PERMITTED IN ANY CITY FACILITY!**
- **ALCOHOL IS NOT PERMITTED IN ANY CITY FACILITY/PARK!**

IMPORTANT PHONE NUMBERS:

Fire Dept. - 911

Police Dept. - 498-2131