

# Jerseyville Parks & Recreation Department (JPRD)

## Field Reservation Form

**\*\*\*All reservations made must be accompanied by payment and a Certificate of Insurance with the City of Jerseyville listed as "Additional Insured."\*\*\***

Team Name \_\_\_\_\_ Base Distance \_\_\_\_\_ Mound Distance \_\_\_\_\_ Portable Mound  Yes  No

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

I have carefully read the *Field Reservation Policy*  Yes  No

							For Office Use Only		
Date	Field	# of Games	Time:		Prep Needed?	Lights Needed?	Fee	Date Paid	Check/Receipt #
			From	To					

**WAIVER AND RELEASE OF ALL CLAIMS:**  
**PLEASE READ THIS FORM CAREFULLY & BE AWARE THAT IN MAKING THE FIELD RESERVATION(S) ABOVE, YOU WILL BE WAIVING AND RELEASING ALL CLAIMS FOR INJURIES YOU OR ANY PARTICIPANTS MIGHT SUSTAIN ARISING OUT OF ACTIVIES TAKING PLACE IN CONJUNCTION WITH THE ABOVE RESERVATION(S).**

I recognize and acknowledge that there are certain risks of physical injury to participants in activities taking place in conjunction with the reservation(s) listed above and I agree to assume the full risk of any such injuries, damages or loss regardless of severity which I or any participants may sustain as a result of any activities associated with any reservations listed above. I waive and relinquish all claims that I or any participants may have against the City of Jerseyville and its agents, servants and employees as a result of participation in the activities associated with any reservations listed above. I hereby fully release and discharge the City of Jerseyville and it agents, servants and employees from and any claims from injuries, damage or loss which I or any participants may have or which may accrue to me or any participants in the activities associated with any reservations listed above. I further agree to indemnify and hold harmless and defend the City of Jerseyville and its agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by me or any participants arising out of, connected with, or in any way associated with the reservation(s) listed above. I have read and fully understand the above details and waiver and release all claims. I have read and understand the ball field reservation policies of the City of Jerseyville as well, and I agree to abide by these policies.

\_\_\_\_\_  
 Renter's Signature Date

\_\_\_\_\_  
 Jennifer Myers, JPRD Staff Date

# Jerseyville Parks & Recreation Department (JPRD)

## Field Reservation Policy

All reservations made must be accompanied by a Certificate of Insurance with the City of Jerseyville listed as "Additional Insured."

Information needs to be listed on the insurance as follows: City of Jerseyville  
115 East Prairie  
Jerseyville, Illinois 62052

### **Reservations Fees:**

Field Rental: \$25.00/game or occurrence

Field Preparation: \$25.00/game or occurrence

Lights: \$15.00/game or occurrence

Payment is required at the time the reservation is made.

Field preparation and lights are not offered on Sundays, unless JPRD has games scheduled at that time.

Weeknight reservations (Monday-Friday) can be made at 6pm and/or 8pm for fields B-E; 6pm for field A.

Saturday reservations can be made at 10am, 12pm and/or 2pm for fields B-E; 10am, 12:30pm and/or 3pm for field A.

If scheduling more than one game per day, reservations must be scheduled in back-to-back increments.

A full refund will be issued in the event that JPRD declares a ball field unusable due to inclement weather, as long as it is prior to field preparations being made.

Once the JPRD prepares a field for a reservation, no refund will be issued – even in the case of rain at a later time in the day.

Field preparation or lighting fees will be refunded if the JPRD is notified of the change at least two business days prior to the date of the reservation. Business days are Monday through Friday.

No refunds will be issued for any reasons other than those cited above.

No field preparation equipment is to be brought onto City fields by someone other than department personnel, with the exception of hand rakes.

Fields are expected to be left in the condition that it was found in. If fields are played on in wet conditions, restoration charges will be assessed to the renter.

All trash must be placed in the provided trash cans.

Priority will be given to JPRD, Little League and Jr. Panther Football & Cheerleading Club programs first when there is a question of availability.

JPRD reserves the right to change the specific field reserved, if the preferred field is not available.